



OPEN SESSION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE GOLDEN RAIN FOUNDATION OF LAGUNA WOODS A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION

**Tuesday, June 4, 2024, 9:30 a.m.
24351 El Toro Road, Laguna Woods, California
Board Room/Virtual Meeting**

Directors Present: James Hopkins, Gan Mukhopadhyay, Yvonne Horton, Juanita Skillman, Martin Roza, Egon Garthoffner, Joan Milliman, William Cowen, Cush Bhada, Donna Rane-Szostak

Directors Absent: Ryna Rothberg

Staff Present: CEO - Siobhan Foster, Makayla Schwietert, Paul Nguyen, Carlos Rojas, Alison Giglio, Guy West, Kyle Belanger, Steve Hormuth, Ian Barnette, Tom Siviglia, Bart Mejia, Kurt Wiemann, Jeff Spies, Robert Carroll

Other Directors Present:
Andy Ginocchio – Third, Kathryn Bravata – VMS, Diane Phelps – VMS, Alison Bok – United, Ed Elwell – VMS

1. Call Meeting to Order/ Establish Quorum – President Hopkins

President Hopkins called the meeting to order at 9:30 a.m. and established that a quorum was present.

2. Pledge of Allegiance

Director Bhada led the Pledge of Allegiance to the Flag.

3. Acknowledgment of Media

The media via Village Television crew was present remotely by way of cameras.

4. Approval of Agenda

President Hopkins requested an approval of the agenda.

Director Milliman requested that item 10c., GRF Committee Appointments, be moved to unfinished business as 11c.

Hearing no further changes or objections, the agenda was approved by unanimous consent as amended.

5. Approval of Minutes

- a. May 7, 2024 – GRF Board Regular Open Meeting
- b. May 16, 2024 – GRF Board Agenda Prep Meeting

There being no objections, the meeting minutes of May 7, 2024 – GRF Board Regular Open Meeting were approved by unanimous consent.

There being no objections, the meeting minutes of May 16, 2024 – GRF Board Agenda Prep Meeting were approved by unanimous consent.

6. Report of the Chair

President Hopkins spoke on the following items:

- Thanked Director Skillman for filling in for meetings that he has been unable to attend or chair
- Third Board held a special open meeting on May 31, 2024, to call a special members corporate meeting to remove two Directors from GRF

7. CEO Report

Siobhan Foster-CEO provided a report on the following items:

- Community Services Division
- Residents Eligible for FT Employment
- Annual Meeting Elections
- 2025 Reservation Lottery
- Landscaping Services
- Use Village Technology Tools
- Resident Services April Call Statistics

CEO Foster answered questions from the Board.

8. Open Forum (Three Minutes per Speaker)

At this time members were allowed to address the Board of Directors regarding items not on the agenda.

- A member commented on the Foundation of Laguna Woods Village
- A member commented on their volunteer work in the village and discussed the PC Club
- Multiple members commented on Orange County Power Authority “OCPA” and their deceptive sales campaign
- A member commented on shared cost concept
- A member commented on resident amenities in the Community Center and the concerns of the relocation of the Table Tennis room.
- A member commented on the request from the Third Board for a Corporate Members meetings to recall multiple GRF Directors
- Multiple members commented on the new policy of the TV schedule for the Fitness Center

9. Responses to Open Forum Speakers

- Director Horton commented on recommended everyone use the Library and PC rooms

- Multiple Directors commented on the issue with the televisions in places such as the Fitness Center and Drop in lounge
- Multiple Directors commented on the OCPA issue
- President Hopkins discussed a previous traffic citation incident for a stop sign violation
- President Hopkins additionally commented on the trust fund

THIS ITEM WAS DISCUSSED AFTER 12A

10. Consent Calendar

All matters listed under the Consent Calendar were recommended for action by committees and were enacted by the board by one motion. In the event an item was removed from the Consent Calendar by members of the board, such item(s) would be the subject of further discussion and action by the board.

Recommendation from the Finance Committee:

10a. Consistent with its statutory obligations a subcommittee of the board consisting of the Treasurer and at least one other board member reviewed and approved preliminary Golden Rain Foundation financials for the month of April 2024, and by this vote ratified that such review be confirmed in this month's Board Member Open Session Meeting minutes.

10b. Entertain a Motion to Approve the 2024 Annual Election Schedule and the Appointment of the Inspector of Elections

RESOLUTION 90-24-24

Approve Inspector of Election Services

WHEREAS, Civil Code §5110 and Corporations Code §7614 requires an association to select an independent third party as an inspector of elections; and

WHEREAS, an Inspector of Elections is used, among other tasks, to print and mail voter packages, inspect and tabulate ballots, and certify results;

NOW THEREFORE BE IT RESOLVED, June 4, 2024, that the Board of Directors of Golden Rain Foundation hereby approves a contract to UniLect Corporation to perform Inspectors of Election services for the 2024 Annual Meeting of the Corporate Members; and

RESOLVED FURTHER, that the officers and agents of this Corporation are directed on behalf of the Corporation to carry out this resolution.

MOVED TO UNFINISHED BUSINESS AS 11C

10c. Committee Appointments

RESOLUTION 90-24-XX

GRF Committee Appointments

RESOLVED, June 04, 2024, that the following persons are hereby appointed and ratified to serve on the Committees of this Corporation:

Community Activities Committee

Yvonne Horton, Chair (GRF)

Joan Milliman, Alternate (GRF)

Cush Bhada (GRF)

~~Mark Laws (Third)~~

S.K. Park (Third)

Andy Ginocchio (Third)

Reza Karimi, Alternate (Third)

Sue Quam (United)

Ellen Leonard (United)

Peter Sanborn (Mutual 50)

Sue Stephens, Alternate (Mutual 50)

Advisors: Roland Boudreau, Ajit Gidwani, Elsie Addington

Finance Committee

Martin Roza, Alternate (GRF)

William Cowen, Chair (GRF)

Donna Rane-Szostak (GRF)

Andy Ginocchio (Third)

Moon Yun (Third)

Brad Rinehart, Alternate (Third)

Thomas Tuning (United)

Mickie Choi Hoe (United)

Peter Sanborn (Mutual 50)

Sue Stephens, Alternate (Mutual 50)

Information Technology Advisory Committee (ITAC)

James Hopkins, Chair (GRF)

Martin Roza (GRF)

Sue Quam (United)

Tom Tuning (United)

Mark Laws (Third)

S.K. Park (Third)

Advisors: Sue Margolis, Debbie Dotson

Landscape Committee

Cush Bhada, Chair (GRF)

Juanita Skillman (GRF)

Donna Rane-Szostak, Alternate (GRF)

Sue Quam (United)

Anthony Liberatore (United)

Nathaniel Ira Lewis (Third)
S.K. Park (Third)
Reza Karimi, Alternate (Third)
Glenn Miller (Mutual 50)
Sue Stephens, Alternate (Mutual 50)
Advisor: Catherine Brians

Maintenance & Construction Committee

Yvonne Horton, Chair (GRF)
Gan Mukhopadhyay (GRF)
Egon Garthoffner, Alternate (GRF)
S.K. Park (Third)
Brad Rinehart, Alternate (Third)
Jim Cook, Alternate (Third)
Alison Bok (United)
Pearl Lee (United)
Mickie Choi Hoe, Alternate (United)
Sue Stephens (Mutual 50)
Peter Sanborn, Alternate (Mutual 50)
Advisors: Reza Karimi, Bill Walsh, Ajit Gidwani

Media and Communications

Joan Milliman, Chair (GRF)
Juanita Skillman (GRF)
Donna Rane-Szostak, Alternate (GRF)
Jim Cook (Third)
Cris Prince (Third)
Moon Yun, Alternate (Third)
Maggie Blackwell (United)
Georgiana Willis (United)
Peter Sanborn (Mutual 50)
Sue Stephens, Alternate (Mutual 50)
Advisors: Carmen Pacella, Tom Nash, Lucy Parker, Theresa Frost, Catherine Brians

Broadband Ad Hoc Committee

Martin Roza, Chair (GRF)
William Cowen (GRF)
Donna Rane-Szostak, Alternate (GRF)
Cris Prince (Third)
Jim Cook (Third)
Reza Karimi, Alternate (Third)
Alison Bok, non-voting (United)
Sue Quam (United)

Tom Tuning (United)
Peter Sanborn (Mutual 50)
Sue Stephens, Alternate (Mutual 50)
Advisors: John Cornell, Debbie Dotson

Mobility& Vehicles Committee

Juanita Skillman, Chair (GRF)
Ryna Rothberg, (GRF)
Cush Bhada, Alternate (GRF)
Moon Yun (Third)
S.K. Park (Third)
Reza Karimi, Alternate (Third)
Alison Bok (United)
Nancy Carlson (United)
Sue Stephens (Mutual 50)
Peter Sanborn, Alternate (Mutual 50)
Advisors: Vashi Williams, Elsie Addington

Security and Community Access

Juanita Skillman, Chair (GRF)
Donna Rane-Szostak (GRF)
Cush Bhada, Alternate (GRF)
S.K. Park (Third)
Reza Karimi (Third)
Nancy Carlson (United)
Maggie Blackwell (United)
Sue Stephens (Mutual 50)
Peter Sanborn, Alternate (Mutual 50)

OTHER COMMITTEES:

Disaster Preparedness Task Force

Eric Nunez, Co-Chair
Juanita Skillman, Co-Chair (GRF)
Donna Rane-Szostak (GRF)
S.K. Park (Third)
Moon Yun (Third)
Anthony Liberatore (United)
Georgiana Willis (United)
Rick Kopps, Alternate Resident (Mutual 50)
Sue Stephens (Mutual 50)
Advisors: Tom Soule, Bruce Bonbright

Laguna Woods Village Traffic Hearings (Chair will alternate between Boards)
Juanita Skillman (GRF)

Cush Bhada, Alternate (GRF)
S.K. Park (Third)
Mark Laws, Alternate (Third)
Maggie Blackwell (United)
Vidya Kale, Alternate (United)
Sue Stephens (Mutual 50)
Glenn Miller, Alternate (Mutual 50)

Select Audit Task Force

William Cowen, Chair (GRF)
Diane Phelps (GRF)
Mickie Choi Ho (United)
~~Peggy Moore (Third)~~
David Veeneman (Third)

Executive Hearings Committee

Yvonne Horton, Chair (GRF)
Juanita Skillman (GRF)
Joan Milliman (GRF)
James Hopkins, Alternate (GRF)

Space Planning Ad Hoc Committee

James Hopkins, Chair (GRF)
Yvonne Horton (GRF)
Cush Bhada (GRF)
Alison Bok (United)
Tom Tuning (United)
Nancy Carlson (United)
Andy Ginocchio (Third)
S.K. Park (Third)
Reza Karimi (Third)
Sue Stephens (Mutual Fifty)
Peter Sanborn (Mutual Fifty)
Glenn Miller (Mutual Fifty)

Correspondent –James Hopkins (GRF)

El Toro Water District – Juanita Skillman (GRF)/Donna Rane-Szostak, Alternate (GRF)

RESOLVED FURTHER, that Resolution 90-24-12 adopted April 2, 2024, is hereby superseded and cancelled; and

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

Director Skillman made a motion to approve the Consent Calendar. Director Bhada seconded.

Hearing no changes or objections, the Consent Calendar was approved unanimously.

11. Unfinished Business

11a. Clubhouse 1 Renovation Update (Oral Discussion)

Bart Mejia, Assistant Director/Facilities Engineer Maintenance and Construction, provided the following updates:

- Reached mid-point of beautification of Clubhouse 1
- Contractor working on every room that is scheduled to be worked on
- On target to open at the end of August
- Thanked all individuals that have contributed to this project
- Paint on outside of building has been completed
- 95% of window installation completed
- Bathroom rehabilitation currently being worked on
- Have run into a few issues, those have been resolved by answering questions or by issuing change orders
- Updated the Board on change orders

Discussion ensued among the Board.

11b. Entertain a Motion to GRF Fee Structure for New and Non-returned ID Cards (April initial notification – revised May – 28-day notification for member review and comments to comply with Civil Code §4360 has been satisfied)

Director Milliman read the following resolution:

RESOLUTION 90-24-25

GRF ID Card Fees

WHEREAS, the Golden Rain Foundation requires that all approved residents residing in the Village carry an ID card with them at all times; and

WHEREAS, the Community Services Division issues ID cards when a resident is approved to reside in the unit; and

WHEREAS, all owners/members, non-owner occupants, and tenants are required to return their ID cards at the time residency is terminated, and failure to do so may result in unauthorized entry into the community; and

WHEREAS, all GRF ID card fees should be identified in one resolution and placed on the website to provide transparency and improve communications;

NOW THEREFORE BE IT RESOLVED, June 4, 2024, that the Board of Directors of this corporation hereby establishes the following fee schedule related to processing new and non-returned ID cards:

Card Status	Fee
New ID card for non-owner occupant	\$25
New ID cards for new resident owners/members	No charge
New ID cards for lessees, sublessees, renters, lodgers	Included in application processing fee
ID card renewals (Lessees and Mutual Fifty only)	No charge
Non-return or failure to surrender ID card (for all resale, non-escrow transfer, leasing/rental, and occupancy (including caregiver) transaction	\$125 (non-refundable)
Replacement card for lost, destroyed or stolen cards	\$60 (non-refundable)
Replacement card for worn and unreadable cards	No charge
Replacement card for stolen ID cards with the presence of a police theft report	No charge

RESOLVED, Resolution G-94-100 adopted November 1, 1994; Resolution G-95-18 adopted March 7, 1995; Resolution G-96-103 adopted December 3, 1996; and Resolution 90-18-35 adopted August 7, 2018 are hereby superseded and cancelled; and

RESOLVED FURTHER, that the fee schedule shall be placed on the website; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized on behalf of the corporation to carry out this resolution.

Director Milliman made a motion to approve the GRF Fee structure for New and Non-returned ID Cards. Director Skillman seconded.

Discussion ensued among the Board.

Hearing no changes or objections, the motion was called to a vote and approved unanimously.

11c. Approve Updated GRF Committee Appointments

Director Milliman read the following resolution:

RESOLUTION 90-24-26

GRF Committee Appointments

RESOLVED, June 04, 2024, that the following persons are hereby appointed and ratified to serve on the Committees of this Corporation:

Community Activities Committee

Yvonne Horton, Chair (GRF)
Joan Milliman, Alternate (GRF)
Cush Bhada (GRF)
~~Mark Laws (Third)~~
S.K. Park (Third)
Andy Ginocchio (Third)
Reza Karimi, Alternate (Third)
Sue Quam (United)
Ellen Leonard (United)
Peter Sanborn (Mutual 50)
Sue Stephens, Alternate (Mutual 50)
Advisors: Roland Boudreau, Ajit Gidwani, Elsie Addington

Finance Committee

Martin Roza, Alternate (GRF)
William Cowen, Chair (GRF)
Donna Rane-Szostak (GRF)
Andy Ginocchio (Third)
Moon Yun (Third)
Brad Rinehart, Alternate (Third)
Thomas Tuning (United)
Mickie Choi Hoe (United)
Peter Sanborn (Mutual 50)
Sue Stephens, Alternate (Mutual 50)

Information Technology Advisory Committee (ITAC)

James Hopkins, Chair (GRF)
Martin Roza (GRF)
Sue Quam (United)
Tom Tuning (United)
Mark Laws (Third)
S.K. Park (Third)
Advisors: Sue Margolis, Debbie Dotson

Landscape Committee

Cush Bhada, Chair (GRF)
Juanita Skillman, ~~Alternate~~ (GRF)
Donna Rane-Szostak, ~~Alternate~~ (GRF)
Sue Quam (United)
Anthony Liberatore (United)
Nathaniel Ira Lewis (Third)

S.K. Park (Third)
Reza Karimi, Alternate (Third)
Glenn Miller (Mutual 50)
Sue Stephens, Alternate (Mutual 50)
Advisor: Catherine Brians

Maintenance & Construction Committee

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Gan Mukhopadhyay (GRF)
Egon Garthoffner, Alternate (GRF)
S.K. Park (Third)
Brad Rinehart, Alternate (Third)
Jim Cook, Alternate (Third)
Alison Bok (United)
Pearl Lee (United)
Mickie Choi Hoe, Alternate (United)
Sue Stephens (Mutual 50)
Peter Sanborn, Alternate (Mutual 50)
Advisors: Reza Karimi, Bill Walsh, Ajit Gidwani

Media and Communications

Joan Milliman, Chair (GRF)
Juanita Skillman, **Alternate** (GRF)
Donna Rane-Szostak, **Alternate** (GRF)
Jim Cook (Third)
Cris Prince (Third)
Moon Yun, Alternate (Third)
Maggie Blackwell (United)
Georgiana Willis (United)
Peter Sanborn (Mutual 50)
Sue Stephens, Alternate (Mutual 50)
Advisors: Carmen Pacella, Tom Nash, Lucy Parker, Theresa Frost, Catherine Brians

Broadband Ad Hoc Committee

Martin Roza, Chair (GRF)
William Cowen (GRF)
Donna Rane-Szostak, Alternate (GRF)
Cris Prince (Third)
Jim Cook (Third)
Reza Karimi, Alternate (Third)
Alison Bok, non-voting (United)
Sue Quam (United)
Tom Tuning (United)

Peter Sanborn (Mutual 50)
Sue Stephens, Alternate (Mutual 50)
Advisors: John Cornell, Debbie Dotson

Mobility& Vehicles Committee

Juanita Skillman, Chair (GRF)
Ryna Rothberg, (GRF)
Cush Bhada, Alternate (GRF)
Moon Yun (Third)
S.K. Park (Third)
Reza Karimi, Alternate (Third)
Alison Bok (United)
Nancy Carlson (United)
Sue Stephens (Mutual 50)
Peter Sanborn, Alternate (Mutual 50)
Advisors: Vashi Williams, Elsie Addington

Security and Community Access

Juanita Skillman, Chair (GRF)
Donna Rane-Szostak (GRF)
Cush Bhada, Alternate (GRF)
S.K. Park (Third)
Reza Karimi (Third)
Nancy Carlson (United)
Maggie Blackwell (United)
Sue Stephens (Mutual 50)
Peter Sanborn, Alternate (Mutual 50)

OTHER COMMITTEES:

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Juanita Skillman, Co-Chair (GRF)
Donna Rane-Szostak (GRF)
S.K. Park (Third)
Moon Yun (Third)
Anthony Liberatore (United)
Georgiana Willis (United)
Rick Kopps, Alternate Resident (Mutual 50)
Sue Stephens (Mutual 50)
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Laguna Woods Village Traffic Hearings (Chair will alternate between Boards)

Juanita Skillman (GRF)
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S.K. Park (Third)
Mark Laws, Alternate (Third)
Maggie Blackwell (United)
Vidya Kale, Alternate (United)
Sue Stephens (Mutual 50)
Glenn Miller, Alternate (Mutual 50)

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William Cowen, Chair (GRF)
Diane Phelps (GRF)
Mickie Choi Ho (United)
~~Peggy Moore (Third)~~
David Veeneman (Third)

Executive Hearings Committee

Yvonne Horton, Chair (GRF)
Juanita Skillman (GRF)
Joan Milliman (GRF)
James Hopkins, Alternate (GRF)

Space Planning Ad Hoc Committee

James Hopkins, Chair (GRF)
Yvonne Horton (GRF)
Cush Bhada (GRF)
Alison Bok (United)
Tom Tuning (United)
Nancy Carlson (United)
Andy Ginocchio (Third)
S.K. Park (Third)
Reza Karimi (Third)
Sue Stephens (Mutual Fifty)
Peter Sanborn (Mutual Fifty)
Glenn Miller (Mutual Fifty)

Correspondent –James Hopkins (GRF)

El Toro Water District – Juanita Skillman, ~~Alternate~~ (GRF)/Donna Rane-Szostak, ~~Alternate~~ (GRF)

RESOLVED FURTHER, that Resolution 90-24-12 adopted April 2, 2024, is hereby superseded and cancelled; and

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

Director Milliman made a motion to approve the Updated GRF Committee Appointments.
Director Roza seconded.

Discussion ensued among the Board.

Hearing no changes or objections, the motion was called to a vote and approved unanimously.

12. New Business

12a. City of Laguna Woods General Plan and Zoning Code Project (Oral Discussion) – City Manager Macon Speaking at 10:30 a.m.

City of Laguna Woods Manager, Chris Macon, joined the meeting and discussed the following with the Board:

- General Plan and Zoning Code Update Project
- Zoning
- Regional Housing Needs Assessment “RHNA”
- 2003
- 2014
- 2023
- Effect on Properties within Laguna Woods Village
- Effect on Properties within the Laguna Woods Village Gates
- Public Review Period for Draft Program Environment Impact Report
- City Council Consideration

Mr. Macon answered questions from the Board.

12b. Entertain a Motion to Approve a Bus Tour for Village Landscape Promotion

Kurt Wiemann, Landscape Services Director, joined the meeting and discussed the bus tour for village landscape promotion.

Director Milliman made a motion to approve the bus tour for village landscape promotion.
Director Roza seconded.

Discussion ensued among the Board.

Hearing no changes or objections, the motion was called to a vote and approved unanimously.

12c. Entertain a Motion to Approve Revised Media and Communications Committee Charter

Director Milliman read the following resolution:

RESOLUTION 90-24-27

Golden Rain Foundation of Laguna Woods Media and Communications Committee Charter

WHEREAS, the Media and Communications Committee (formerly the Broadband Committee) has been established pursuant to Article 7, Section 7.1.1 of the Bylaws of the Corporation; and

WHEREAS, this Charter has not been updated since January 7, 2020.

NOW THEREFORE BE IT RESOLVED, June 4, 2024, that the Board of Directors of this Corporation hereby assigns the duties and responsibilities of this Media and Communications Committee as follows:

1. Comply with Resolution G-9-95, "General Duties of Standing Committees," adopted October 3, 1989:
 - i. Advise and recommend to the Board, goals, policies and expectations in the committee's area of concern, and in management's divisional performance, for the purpose of evaluating ongoing experience; these goals, policies and expectations should be quantifiable or otherwise measurable, wherever possible and appropriate.
 - ii. Assure mutual understanding between committee and respective management division, of approved goals, policies and expectations.
 - iii. Keep informed generally regarding the extent and quality of operational performance (within the committee's scope of responsibilities).
 - iv. Seek an acceptable level of congruence among board expectations, management performance and, generally, resident experience and desire.
 - v. Seek optimum benefit/cost results in the committee's area of concern.
 - vi. Review on a continuing basis the long-range needs of the Laguna Woods Village community, its residents, facilities, services and programs, within the committee's area of concern, and develop information that will assist this corporation, or the housing corporations, in addressing anticipated future needs within their areas of responsibility. Forward recommendations and information based on said review to the Board of directors of this corporation, or to other governance entities as appropriate.
2. Promote two-way communications within the community by every medium available.
3. Serve as liaison between the GRF Board of Directors and the Media and Communications Division.
4. Work with GRF committees and GRF Board of Directors on matters related to areas of responsibility in this Charter.
5. Review the capital requirements, service levels, and projected revenue related to the GRF Media and Communications Division, other activities referenced in this Charter, and make recommendations to the GRF Board for approval.
6. Review all non-budgeted requests within the committee's scope of work originated

by the GRF Board, the Media and Communications Division, or the CEO, and recommend appropriate action to the Finance Committee and GRF Board, respectively, for approval.

7. Direct the managing agent to implement capital plan projects per Board- approved scope of work of this committee.
8. Serve as a liaison between the GRF Board and the managing agent to ensure that communications services are appropriate for the intended services. Make recommendations to all Boards, as necessary.
9. Perform such other duties as may be assigned by the GRF Board of Directors within the Media and Communications Division scope of work.

RESOLVED FURTHER, that Resolution 90-20-03, adopted January 7, 2020, is hereby superseded and canceled; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized on behalf of the corporation to carry out the purpose of this Resolution.

Director Milliman made a motion to approve the revised Golden Rain Foundation of Laguna Woods Media and Communication Charter. Director Bhada seconded.

Hearing no changes or objections, the motion was called to a vote and approved unanimously.

12d. Entertain a Motion to Approve the Broadband Committee Charter

Director Milliman read the following resolution:

RESOLUTION 90-24-28

Golden Rain Foundation of Laguna Woods Broadband Committee Charter

WHEREAS, the Broadband Committee (formerly an ADHOC committee to the Media and Communications Committee) has been re-established pursuant to Article 7, Section 7.1.1 of the Bylaws of the Corporation; and

WHEREAS, this Charter is recreated effective May 2, 2024.

NOW THEREFORE BE IT RESOLVED, June 4, 2024, that the Board of Directors of this Corporation hereby assigns the duties and responsibilities of the Broadband Committee as follows:

1. Comply with Resolution G-9-95, "General Duties of Standing Committees," adopted October 3, 1989:
 - i. Advise and recommend to the Board, goals, policies and expectations in the committee's area of concern, and with the mutual management's goals, policies, and expectations which should be quantifiable or otherwise measurable, wherever possible and appropriate.
 - ii. Keep informed generally regarding the extent and quality of operational performance.
 - iii. Seek an acceptable level of congruence among board expectations, and, generally, resident experience and desire.
 - iv. Seek optimum benefit/cost results in the committee's area of concern.
 - v. Review on a continuing basis the long-range needs of the Laguna Woods Village community, its residents, facilities, services and programs, within the committee's area of concern, and develop information that will assist this corporation, or the housing corporations, in addressing anticipated future needs within their areas of responsibility. Forward recommendations and information based on said review to the Board of directors to the corporation, or to other governing entities as appropriate.

COMMITTEE'S AREAS OF CONCERN

1. Creating, supporting, and committing to the education of the community through the channels utilized by the Media and Communications Committee of the functionalities associated with the Broadband services.
2. Ensure the maintenance and operation of GRF Broadband, Internet, and Village Television, formerly known as TV-6 facilities, under the committee's jurisdiction.
3. Serve as liaison between the GRF Board and the General Services Department to ensure that broadband services and associated equipment are appropriate for intended services.
4. Work with GRF committees, other Boards of Directors, and GRF Board of Directors on matters related to areas of responsibility in this Charter.
5. Review the budget requests for capital requirements, service levels, and projected revenue related to the Broadband Department (cable and internet services), other activities referenced in this Charter, and make recommendations to the GRF Board and Finance Committee for approval.
6. Review all non-budgeted requests originated by the GRF Broadband Department or the CEO/COO, and recommend appropriate action to the Finance Committee and GRF Board, respectively, for approval.
7. Ensure that the Network Operations Center, Broadband, internet, Village Television facilities, equipment and technical operations, owned or managed by this corporation, are maintained as necessary to sustain a consistent level of performance to meet the requirements of the Community, the City of Laguna Woods Franchise Agreement, and FCC Regulations.

8. Direct the managing agent to prepare specifications and contracts used for procurement of applications associated with all Broadband operations. Review and modify criteria, as reflected in Resolution 90-20-03 Programming Network Contract Renewals.
9. Direct the managing agent to implement capital plan projects per Board-approved scope of work.
10. Serve as a liaison between the GRF Board and the managing agent to ensure that any associated equipment, software, and interconnections are appropriate for the intended services. Make recommendations to all Boards, as necessary.
11. Maintain effective communications and relationships with the external jurisdictions; monitor federal, state, county, and local governments regarding the impact that proposals/actions may have on the GRF Broadband Services system (FCC Rules and Regulations, U.S. government, California state government, County Board of Supervisors, City of Laguna Woods, neighboring cities, planned communities, etc.) and make recommendations to the GRF Board regarding said impacts.
12. Perform such other duties as may be assigned by the GRF Board of Directors.

RESOLVED FURTHER, that Resolution 90-20-3 for January 7, 2020, is hereby superseded and canceled; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized on behalf of the corporation to carry out the purpose of this Resolution.

Director Milliman made a motion to approve the Broadband Committee Charter. Director Skillman seconded.

Hearing no changes or objections, the motion was called to a vote and approved unanimously.

13. The Board took a 5-minute break

The board took a break at 11:33 a.m. and reconvened at 11:43 a.m.

14. Committee Reports

15. Report of the Finance Committee/Financial Reports – Director Cowen. The committee met on April 17, 2023; next meeting June 19, 2024, at 1:30 p.m. in the Board Room and as a virtual meeting.

- (1) GRF Treasurer's Report – Director Cowen
- (2) GRF Finance Committee Report – Director Cowen

16. Report of the Community Activities Committee – Director Horton. The committee met on April 11, 2024; next meeting June 13, 2024, at 1:30 p.m. in the Board Room and as a virtual meeting.

- c. Report of the Landscape Committee – Director Bhada. The committee met on May 8, 2024; next meeting November 13, 2024, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) Report of the Water Conservation Committee – Director Rane-Szostak
- d. Report of the Maintenance & Construction Committee – Director Horton. The committee met on April 10, 2024; next meeting June 12, 2024, at 9:30 a.m. in the Board Room and as a virtual meeting.
 - (1) Space Planning Ad Hoc Committee – President Hopkins. The Ad-Hoc committee met on May 1, 2024. Next meeting is TBA.
- e. Report of the Media and Communications Committee—Director Milliman. The committee met on April 15, 2024; next meeting July 15, 2024, at 1:30 p.m. in the Board Room and as a virtual meeting.
- f. Report of the Broadband Ad Hoc – Director Roza. The closed committee met on May 8, 2024; next meeting TBA.
- g. Report of the Mobility & Vehicles Committee – Director Skillman. The committee met on May 15, 2024; next meeting August 7, 2024, at 1:30 p.m. in the Board Room.
- h. Report of the Security & Community Access Committee – Director Skillman. The committee met on April 24, 2024; next meeting June 26, 2024, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) Report of the Laguna Woods Village Traffic Hearings – Director Skillman. The Traffic Hearings were held on May 15, 2024; next hearings on June 19, 2024, at 9:00 a.m. as a virtual meeting.
 - (2) Executive Member Hearings Committee – Director Horton. The committee met on May 16, 2024; next meeting June 6, 2024, at 9:00 a.m. in the Willow Room.
- i. Report of the Disaster Preparedness Task Force – Director Skillman. The Task Force met on May 28, 2024; next meeting July 30, 2024, at 9:30 a.m. in the Board Room and as a virtual meeting.
- j. Information Technology Advisory Committee – President Hopkins. The committee met on May 31, 2024; next meeting June 28, 2024, as a virtual meeting.
- **Future Agenda Items** - *All matters listed under Future Agenda Items are Resolutions on 28-day public review or items for a future Board Meeting. No action will be taken by the Board on these agenda items at this meeting. The Board will take action on these items at a future Board Meeting.*
 - * Smart Cards
 - * Building E
 - * Updated Mobility and Vehicles Charter

16. Director's Comments

- Director Horton commented that people who have an interest in recreation show up to CAC Meeting
- Director Roza commented on a member comment during Open Forum pertaining to GRF Trust
- Director Milliman commented that residents intending to run for a Board position attend the respective board and committee meetings in the next months
- President Hopkins commented on the foundation of the trust, board behavior, and city zoning

17. Recess – 12:41 p.m. - *At this time, the Meeting recessed for lunch and reconvened to Executive Session to discuss the following matters per California Civil Code §4935: Member Disciplinary Matters; Personnel Matters; Contractual Matters; and Litigation Matters.*

Closed Session Agenda

VMS Board Update

Approve the Agenda

Approve the Minutes of:

(a) May 7, 2024 – Regular Closed Session

(b) May 16, 2024 – Special Closed Session

Discuss and Consider Personnel Matters

Discuss and Consider Contractual Matters

Discuss Legal/Legislation Matters

Discuss Member Disciplinary Matters

18. Adjournment

The meeting was adjourned at 4:03 p.m.

DocuSigned by:

Joan Milliman

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Joan Milliman, Secretary of the Board
Golden Rain Foundation



Election Schedule 2024

Appoint Inspector of Elections	June 4, 2024
Approve Election Schedule	June 4, 2024
Mailing of Annual Election and Call for Candidates & Acclamation (postcard)	August 16, 2024
Nominations Open	September 13, 2024
Nominations Close (5 p.m.)	September 24, 2024
Delegate Election (United)	TBA
Candidate Statements Due to Inspector of Elections (300 words)	September 24, 2024
Meet the Candidates	October 18, 2024
Replay of Meet the Candidates	TBA
Distribute Ballot Package	October 14, 2024
Notice Annual/Organizational Meeting and Agenda	October 30, 2024
Ballots Due Back (8 a.m.)	November 13, 2024
Tabulation Meeting: Counting of Ballots by Inspector of Elections	November 13, 2024
Annual Meeting Date	November 13, 2024, 10 a.m., Board Room
Organization Meeting	November 13, 2024